

EXECUTIVE COMMITTEE LEADER'S FORWARD PLAN

1 September 2011 to 31 December 2011

(published as at 16th August 2011)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision.
e.g. to approve a new policy or variation to the approved budget.)

REDDITCH BOROUGH COUNCIL


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difference*

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This Plan gives details of items on which **Key** decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9am to 5pm Mondays to Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Carole Gandy	Leader of the Council and Portfolio Holder for Community Leadership & Partnership
Councillor Michael Braley	Deputy Leader and Portfolio Holder for Corporate Management
Councillor Juliet Brunner	Portfolio Holder for Community Safety & Regulatory Services
Councillor Brandon Clayton	Portfolio Holder for Housing, Local Environment & Health
Councillor J Pearce	Portfolio Holder for Planning, Regeneration, Economic Development & Transport
Councillor Derek Taylor	Portfolio Holder for Leisure & Tourism
Councillor G Chance	
Councillor M Hall	
Councillor Debbie Taylor	

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: denise.sunman@redditchbc.gov.uk

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Council	17 Oct 2011	5 Sep 2011	ICT Policies	Non-Key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following its meeting on 13 September 2011
2	Executive	13 Sep 2011		Park House (150 Evesham Road)	Key	Councillor Michael Braley	
3	Executive	13 Sep 2011		Hewell Road Swimming Baths	Key	Councillor Michael Braley	
4	Executive	13 Sep 2011		Review of Lease - Unit 1, Matchborough Centre	Non-Key	Councillor Michael Braley	
5	Executive	13 Sep 2011		Quarterly Performance Monitoring - Quarter 1 - April to June 2011	Non-Key	Councillor Michael Braley	
6	Executive	13 Sep 2011		Quarterly Budget Monitoring - Quarter 1 - April to June 2011	Non-Key	Councillor Michael Braley	
7	Executive	13 Sep 2011		Quarterly Customer Services update - Quarter 1 - April to June 2011	Non-Key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
8	Executive	13 Sep 2011	13 Sep 2011	Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 1 - April to June 2011	Non-Key	Councillor Michael Braley	
9	Executive	13 Sep 2011		Write-off of debts - Monitoring report	Non-Key	Councillor Michael Braley	
10	Council	17 Oct 2011		Housing Allocations Policy - Review	Non-Key	Councillor Brandon Clayton	*Executive Committee will make recommendations to full Council following its meeting on 4 October 2011
11	Council	17 Oct 2011		Safeguarding Policy and Procedure	Non-Key	Councillor Juliet Brunner	*Executive Committee will make recommendations to full Council following its meeting on 4 October 2011
12	Council	17 Oct 2011		Endorsement of Officer Responses to Core Strategy Representations received to the Consultation Opportunity	Non-Key	Councillor Jinny Pearce	*Executive Committee will make recommendations to full Council following its meeting on 4 October 2011

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
13	Executive	4 Oct 2011		Redditch Borough Council's Grants Programme 2012/13	Key	Councillor Carole Gandy	
14	Council	16 Jan 2012		Children's Centres Contract	Non-Key	Councillor Juliet Brunner	*Executive Committee will make recommendations to full Council following its meeting on 6 December 2011
15	Executive	31 Jan 2012	4 Oct 2011	Endorsement of Officer Responses to Consultation Papers	Key	Councillor Jinny Pearce	
16	Council	5 Mar 2012	17 Oct 2011	Endorsement of Evidence Base documents supporting the Core Strategy Development Plan Document	Non-Key	Councillor Jinny Pearce	*Executive Committee will make recommendations to full Council following its meeting on 31 January 2012
17	Executive	31 Jan 2012	11 Nov 2010	Street Naming Policy - Review	Key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
18	Council		12 Jan 2011	Town Centre Landscape Improvements (including Church Green)	Non-Key	Councillor Brandon Clayton, Councillor Jinny Pearce	*Executive Committee will make recommendations to full Council following its meeting

KEY DECISION

Proposed to be made by the Executive
on **13 Sep 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER Portfolio Holder Corporate Management</p>	<p>ITEM Park House (150 Evesham Road)</p>	<p>WARDS AFFECTED (Central Ward);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Finance and Resources. REPORT AUTHOR Head of Finance and Resources</p>	<p>SUMMARY Further to the decisions taken at the meeting of the Executive Committee on 31st May 2011, to consider options for the disposal and future use of the site.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS N/A</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive
on **13 Sep 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER Portfolio Holder Corporate Management</p>	<p>ITEM Hewell Road Swimming Baths</p>	<p>WARDS AFFECTED (Batchley & Brockhill Ward);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Finance and Resources. REPORT AUTHOR T Kristunas, Head of Finance and Resources</p>	<p>SUMMARY To consider declaring the site of Hewell Road Swimming Baths surplus to requirements and disposing</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive
on **4 Oct 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Portfolio Holder for Community Leadership and Partnership</p>	<p>ITEM</p> <p>Redditch Borough Council's Grants Programme 2012/13</p>	<p>WARDS AFFECTED</p> <p>All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Community Services</p> <p>REPORT AUTHOR</p> <p>D Hancox Voluntary Sector Grants Co-ordinator</p>	<p>SUMMARY</p> <p>Redditch Borough Council's grant programme fund is 245k for the 2012/13 period. Recommendations for grant themes and percentage of the funds split will need to be approved in readiness for launching this programme to the VCS.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>The recommendations for Redditch Borough Council's Voluntary & Community Grants programme for 2012/13 will need to be approved via the committee.</p>
<p>CONSULTATION DETAILS</p> <p>Meetings and Feedback requests via email</p>	<p>Method of Consultation</p> <p>Cllrs – Grants Panel – Head of Service Portfolio holder</p>	<p>Consultation Period or Dates</p> <p>June - August 2011</p>

<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p> <p>N/A</p>
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KEY DECISION

Proposed to be made by the Executive
on **31 Jan 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Jinny Pearce</p>	<p>ITEM</p> <p>Endorsement of Officer Responses to Consultation Papers</p>	<p>WARDS AFFECTED</p> <p>All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Planning and Regeneration</p> <p>REPORT AUTHOR</p> <p>L Brockett Planning Officer</p>	<p>SUMMARY</p> <p>The report details the Council's response to the consultation opportunity of Worcestershire County Council's 'Planning for Water in Worcestershire Technical Paper', Worcestershire County Council's 'Waste Core Strategy' and English Heritage's 'Good Practice Guide for Local Listing: a consultation'.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Policy responses affect all wards</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>
	<p>Planning Advisory Panel</p>	<p>Various</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable

Item No. 17

KEY DECISION

Proposed to be made by the Executive
on **31 Jan 2012**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley	ITEM Street Naming Policy - Review	WARDS AFFECTED All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Background Papers: none specified. REPORT AUTHOR D Poole, Head of Business Transformation	SUMMARY To consider a review of the Street Naming Policy.	REASONS FOR BEING ON THE FORWARD PLAN
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH